



HOME AFRIKA

Houses Become Homes

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PROXY FORM

I/We, _____ of P. O. Box

_____ being a member/members of the above-named

Company, hereby appoint _____

of (postal address, email, mobile number and ID no.) _____

and failing *him/her the Chairman of the meeting as my/our proxy to vote for me/us and on my/our behalf at the Annual General Meeting of the Company to be held via virtual conference on **Thursday, 30th July 2020 at 10.00 a.m.**, and at any adjournment thereof.

Dated this _____ day of _____ 2020.

Signature(s)/Seal: _____

NB. Unless otherwise instructed, the proxy will vote as he/she thinks fit.

Notes

1. In accordance with Section 298(1) of the Companies Act, shareholders entitled to attend and vote at the AGM are entitled to appoint a proxy to attend and vote on their behalf. A proxy need not be a member of the Company and **will need to have access to a mobile phone**. A proxy form must be signed by the appointor or his attorney duly authorized in writing. If the appointer is a body corporate, the instrument appointing the proxy shall be given under its common seal or under the hand of an officer or duly authorized attorney of such body corporate. **A completed form of proxy should be emailed to proxy@candrgroup.co.ke or delivered to Custody and Registrars Services Ltd at IKM Place, Tower B, 1st Floor, 5th Ngong Avenue, so as to be received not later than Tuesday, 28th July 2020 at 10.00 a.m.** When nominating a proxy, the **ID/Passport No, email and mobile number of the proxy** must be submitted to facilitate registration. Any proxy registration that is rejected will be communicated to the Shareholder concerned no later than Tuesday, 28th July 2020 to allow time to address any issues.

2. Registration for the AGM opens on **Monday, 6th July 2020 at 10:00 a.m. and will close on Monday, 27th July 2020 at 12:00 noon**. Shareholders will not be able to register after Monday, 27th July 2020 at 12:00 noon.
3. For assistance, shareholders should dial the following helpline number: + 254 20 760 8216 or +254 20 869 0360 from 9:00 a.m. to 3:00 p.m. during the registration open period. Any shareholder outside Kenya should dial the helpline number or email digital@candrgroup.co.ke to be assisted to register.
4. Duly registered Shareholders and Proxies wishing to participate in the meeting should register for the AGM online at <https://digital.candrgroup.co.ke> or via USSD using short code number ***384*040#** and following the various prompts regarding the registration process. In order to complete the registration process, shareholders will need to have their Share Account Number or CDSC Account Number and the ID/Passport Number which were used to purchase their shares.
5. The Virtual AGM will be accessible to Shareholders and Proxies who have duly registered and received the log-in credentials. Duly registered Shareholders and Proxies will receive a short message service (SMS/USSD) prompt on their registered mobile numbers, 24 hours prior to the AGM acting as a reminder of the AGM. A second SMS/USSD prompt shall be sent 2 hours ahead of the AGM, reminding duly registered Shareholders and proxies that the AGM will begin in 2 hours' time.
6. Duly registered Shareholders and Proxies can access the Virtual AGM using their log in credentials via <https://digital.candrgroup.co.ke> to view the livestream and vote and submit questions. Shareholders without internet access can access the Virtual AGM and vote and submit questions using their log in credentials via USSD ***384*040#**
7. Shareholders wishing to raise any questions or clarifications regarding the AGM may do so by:
 - (a) During the AGM**
 - i) Shareholders accessing Virtual AGM via <https://digital.candrgroup.co.ke> platform; Select Attend Event; Select Home Afrika AGM; Select Q&A option tab and submit questions in text box provided; or
 - ii) Shareholders accessing Virtual AGM via USSD platform; Use the menu prompts to Select Home Afrika AGM; Select the menu option for Q&A and submit their questions (within 160-character limit for sms text)
 - (b) Prior to AGM**
 - i) Accessing <https://digital.candrgroup.co.ke>; Select Attend Event; Select Home Afrika AGM; Select Q&A option tab and submit their questions in the text box provided; or

- ii) Sending their written questions by email to digital@candrgroup.co.ke; or
 - iii) To the extent possible, physically delivering their written questions with a return physical address or email address to the offices of Custody and Registrars Services Ltd, Company's Registrars, at IKM Place, Tower B, 1st Floor, 5th Ngong Avenue.
 - *Shareholders must provide their full details (full names, ID/Passport Number, Shares Account Number/CDSC Account Number) when submitting their questions and clarifications by email or delivery.*
 - *All questions and clarification must reach the Company on or before **Monday, 27th July 2020 at 10:00 a.m.***
8. Shareholders wishing to vote during the AGM may do so when prompted by:
- i) Shareholders accessing Virtual AGM via <https://digital.candrgroup.co.ke> platform; Select Attend Event; Select Home Afrika AGM; Select Voting option tab and vote;
 - ii) Shareholder accessing Virtual AGM via USSD platform; Use the menu prompts to Select Home Afrika AGM; Select menu option for Voting and follow the various prompts regarding the voting process.
9. In accordance with Section 283(3) of the Companies Act, a copy of this notice and agenda, the proxy form, the Annual Report and Audited Financial Statements for the year ended 31st December 2019, the minutes of the previous AGM held on 5 September 2019 and the profiles of the new directors to be elected may be viewed on or downloaded from the Company's website at www.homeafrika.com
10. Results of the AGM voting shall be published on the Company's website within 24 hours following the conclusion of the AGM.

Shareholders are continuously encouraged to monitor the Company's website www.homeafrika.com for updates relating to the AGM due to the continuous evolving situation with the Covid-19 pandemic and the Government directives being subject to change. We appreciate the understanding of our shareholders as we navigate the changing business conditions posed by the Covid-19 pandemic